

# FREE INCOME TAX HELP

IT 'S YOUR MONEY, LET US HELP YOU GET IT!

Community Action for Suburban Hennepin is offering  
**FREE Tax Assistance for eligible individuals.**

## INCOME REQUIREMENTS

- \$25,000 or less for individuals
- \$35,000 or less for families



## TAX ASSISTANCE SESSION DETAILS

Date	Location	Address	Time
Feb. 11	CASH	33 10th Ave. S., #150, Hopkins	5:00 p.m. — 8:00 p.m.
Feb. 21	WeCAN	2434 Commerce Blvd., Mound	10:00 a.m. — 1:00 p.m.
March 3	Discovery Center	5050 Independence St., Maple Plain	5:00 p.m. — 8:00 p.m.
March 17	Yorkdale Advantage Center	7429 York Ave., Edina	5:00 p.m. — 8:00 p.m.
March 20	CASH	33 10th Ave. S., #150, Hopkins	10:00 a.m. — 1:00 p.m.
March 23	WeCAN	2434 Commerce Blvd., Mound	5:00 p.m. — 8:00 p.m.
March 24	Edina Community Center	5701 Normandale Rd., Edina, Rm 343	5:00 p.m. — 8:00 p.m.
April 3	Discovery Center	5050 Independence St., Maple Plain	10:00 a.m. — 1:00 p.m.

**WALK-INS ARE WELCOME**

**\*ALL TAXES ARE COMPUTER PREPARED AND E-FILED\***

**FOR MORE INFORMATION AND REGISTRATION DETAILS CALL 952-933-9639 x211**

### Community Action for Suburban Hennepin

33 10th Avenue South, Suite 150 Hopkins, MN 55343  
Phone: (952) 933-9639 - [www.cashenn.org](http://www.cashenn.org)

### AccountAbility Minnesota

2300 Myrtle Avenue West, Suite 180 Saint Paul, MN 55114  
Phone: (651) 287-0187 - [www.accountabilitymn.org](http://www.accountabilitymn.org)



AccountAbility Minnesota  
Tax & Accounting Services  
for those in need

2300 Myrtle Avenue, W.  
Suite 180  
St. Paul, MN 55114  
(651) 287-0187

## WHAT TO BRING CHECKLIST

### Income guidelines for free service.

- \$35,000 or less for families
- \$25,000 or less for singles
- \$45,000 or less for sole proprietors

### Need your tax refund now? Use Direct Deposit.

**Have a bank account?** Bring a check to show the account and routing numbers.

**No bank account?** Visit your neighborhood bank and open an account.

**Extra Bonus** – Use Direct Deposit for your payroll check. No more waiting in line on payday or paying money order fees!

### Individual Information

- Social Security Number or Individual Taxpayer Identification Number (ITIN) and birthdates of all persons listed on the tax return.
- Photo I.D. (if available)
- Prior year tax return
- Advance Child Tax Credit Notice (if received in 2003).

### TAXABLE INCOME

- Wages from each job (Form W-2)
- Interest (Form 1099-INT)
- Dividends (Form 1099-DIV)
- Retirement Plans (Form 1099-R)
- Gambling Winnings (Form 1099-2G)
- Unemployment (Form 1099-G)
- Tips
- Alimony
- If you received a Form 1099-MISC or have a small business; i.e. self-employed, daycare; call AccountAbility MN at (651) 287-0187.

### NONTAXABLE INCOME

- Social Security Benefits (RSDI, SSA)
- Supplemental Security Income (SSI)
- MN Family Investment Program (MFIP)
- MN Supplemental Aid (MSA)
- General Assistance (GA)
- Veterans' Benefits

### Property Tax Refund

#### Renters

Certificate of Rent Paid (CRP): Landlord provides by January 31, 2004.

#### Homeowners

Statement of Property Tax Payable in 2004: Statement arrives in March. Questions? Call your county property tax office.

### Increase Your Tax Refund

*Did you pay for any of these expenses in 2003?*

### EDUCATION EXPENSES

**Kindergarten through 12<sup>th</sup> grade purchases for your children attending school.** For example: tutoring, rental/purchase of instrument, music lessons, pens, pencils, notebooks, home computer and educational software.

**College, technical college, or classes to improve your job skills for yourself, spouse, or dependent.** Eligible expenses include tuition and enrollment fees. Bring your Tuition Payment Statement (Form 1098-T) or a school statement showing tuition, loans, and grants you paid in 2003. If you paid interest on your student loan, bring Form 1098-E.

### DAYCARE EXPENSES

**Daycare expenses you paid for your children. You must bring your daycare provider's name, address, and tax identification number or social security number.**

### CHARITABLE DONATIONS

**Cash and property contributed to a nonprofit or religious organization.** Estimate your property donations by the fair market value not the original cost of the property.

### MEDICAL EXPENSES

This applies to taxpayers that are homeowners and/or have paid **high medical expenses not reimbursed by insurance.**

### HOMEOWNERS

**Mortgage interest and real estate taxes.** Bring your 2003 Mortgage Interest Statement (Form 1098) mailed from your mortgage company.